

- **Human Resources and Personnel**

- **Definition:** individuals within the firm, and to the portion of the firm's organization that deals with hiring, firing, training, and other personnel issues
- **Public Relations Definition**—the business of generating goodwill toward an individual, cause, company, or product.
- **Public Relations Society of America (PRSA) - Madison Chapter**
<http://www.prsamadison.org/>
PRSA's strength lies with its membership. PRSA provides opportunities to network with other public relations professionals, learn new skills and take leadership roles on the local, state and national levels. The Madison chapter hosts monthly professional lunches at the White Horse Inn the third Thursday of each month.

- **Area Businesses with This Role**

- **County of Columbia—Human Resources**
608-742-9667
- **County of Sauk—Human Resources**
608-355-3269

- **Human Resources and Personnel**

- **Adecco Employment Services**
Services provided: temporary, permanent job, secretarial/clerical, data, administrative, and light industrial opportunities.
Baraboo & Portage offices are closed.

Contact information: East
Alise Wozniak
1783 Thierer Rd.
Madison, WI 53704
(608) 241-1500
alise.wozniak@adeccona.com
www.adeccoUSA.com

Contact information: West
Alise Wozniak
6510 Grand Teton Plaza, Ste. 204
Madison, WI 53719
(608) 833-9500
alise.wozniak@adeccona.com
www.adeccoUSA.com

- **Integrated Staffing**
Services provided: provides hourly, daily, weekly and temp to hire help on short notice, with offices located throughout Wisconsin.

Contact information: Baraboo
830 Hwy 12, Ste. 7

Contact information: Portage
204 E. Edgewater St., Ste 104

Baraboo, WI 53913

www.int-staffing.com

Portage, WI 53901

608-742-5257 (phone)

www.int-staffing.com

○ **James & Christopher**

Services provided: nation wide recruiter for professionals. Help find careers in and with manufacturing (managers and high, not for plant work), finance, human resources, operations, distribution, and other opportunities that will help out a new business.

Contact information:

Chris Ederer

Ginny Harmes

W6500 Phillips Road

Pardeeville, WI 53954

608-429-2170 (phone)

gharmes@palacenet.net

○ **Life Style Staffing**

Services provided: offers staffing for a single day on a moment's notice and for long-term projects many months away. Be the task technical, clerical, or customer service, we have an employee to do it well and to do it now. Entry level to manager positions.

Contact information: Baraboo

624 US Highway 12

Baraboo, WI 53913

608-356-5757 (phone)

608-356-5669 (fax)

www.lifestylestaffing.com

Contact information: Reedsburg

2670 East Main Street

Reedsburg, WI 53959

608-524-1095 (phone)

608-524-1460 (fax)

○ **MATC—Business Industry and Community Services**

Services provided: knows through years of experience partnering with business customers that one size does not fit all when it comes to training solutions. That is why our experienced business training consultants meet with you to determine your individual training needs and design cost effective, customized training solutions that give you: curriculum focused on your individual needs, instructors and facilitators that "fit" with your organization, flexible scheduling, and training delivered onsite or at an MATC location.

Contact information:

Andy Ross—MATC

744 South Main Street

Poynette, WI 53955

608-635-7373

aross@matc.madison.edu
www.trainingmatrix.com/matcmadison

○ **Markent Personnel Inc**

Services provided: technical recruiting firm specializing in direct and contract placements with Upper Midwest companies. Our areas of expertise include: engineering, manufacturing, management, food quality, purchasing, information services/technology, human resources, medical devices and technical sales/marketing.

Contact information:

Tom Udulutch

121 East Conant Street, PO Box 423

Portage, WI 53901

608-742-7300 and 1-800-236-6758 (phone)

608-742-7737 (fax)

info@markentsolutions.com and tom@markentpersonnel.com

www.markentpersonnel.com

○ **MB/HR Consulting, LLC**

Services provided: application/forms, employee handbook, wages/benefits questions and answers, job descriptions, employee evaluations. Deals with the following issues: compliance, compensation, and administration.

Contact information:

Mary Burtch

W8007 Fawn Drive

Oxford, WI 53952

608-586-4588 (phone)

608-586-4588 (fax)

maburtch@maqs.net

○ **Midwest Labor**

Services provided: provides hourly, daily, weekly and temp to hire help on short notice, with offices located throughout Wisconsin. Let our experienced staff assist in your job related needs.

Contact information: Baraboo

409 Broadway

Baraboo, WI 53913

608- (phone)

608-356-6379 (fax)

baraboo@midwestlabor.com

www.midwestlabor.com

Contact information: Portage

204 E. Edgewater St., Ste. #103

Portage WI 53901

608-742-5257 (phone)

608-742-

portage@midwestlabor.com

www.midwestlabor.com

- **People Solutions for Small Business, LLC**

Services Provided: Creation of Human Resources (HR) infrastructure (policies, practices, and procedures) designed to put more cash to the bottom line. Foster greater employee commitment, reduce turnover, improve morale and reduce expenses. Designed for the small business owners who want to achieve maximum competitive advantage through human capital.

Contact information:

Bill Burton
PO Box 310
Baraboo, WI 53913
608-347-7906 (phone)
608-355-7690 (fax)
Bill@peoplesolutionsllc.com
www.peoplesolutionsllc.com

- **QTI Group Qualitemps**

Services provided: Qualitemps has been assisting businesses and employees with work in the industrial and clerical arenas. Services range from contract, staffing, contract-to-hire or direct hire.

Contact information: Baraboo

Trina McVicker
S4066 US Hwy 12, Suite 3
Baraboo, WI 53913
608-355-3000 (phone)
608-355-3003 (fax)
trinam@qstaff.com

Contact information: Portage

Trina McVicker
311 East Wisconsin Street, Suite 106
Portage, WI 53901
608-742-7800 (phone)
608-742-8068 (fax)
trinam@qstaff.com

Contact information: Reedsburg

Trina McVicker
170 East Main Street, PO Box 347
Reedsburg, WI 53959
608-524-2003 (phone)
608-524-4291 (fax)
trinam@qstaff.com
www.qtigroup.com

- **Sanford Rose Associates**

Services provided: recruiting, client fee based firm, direct hire only, salary professional positions, general manufacturing and automation with emphasis in the food and beverage industry.

Contact information:

William Boeger
113 South Main Street, Suite 307

Lodi, WI 53555
608-592-2700 and 1-877-999-1155 (phone)
madiosnwi@sanfordrose.com
www.sanfordrose.com/madison

○ **Sauk County Job Center**

Services provided: The South Central Wisconsin Job Centers are central locations for people looking for employment and businesses that need help finding qualified applicants. We are a partnership of government agencies and community-based organizations with a common goal: to make our communities a better place to live by improving job opportunities through economic support, training and education. Partners include Central WI Community Action Council, Division of Vocational Rehabilitation, Madison Area Technical College, Sauk County Development Corporation, Sauk County Human Services, and the Wisconsin Job Service.

Contact information:
Katie Week
522 South Boulevard
Baraboo, WI 53913
608-355-3140 (phone)
608-355-3144 (fax)
kweek@eata.org
www.jobcenterofwisconsin.com

○ **Solaris Management LLC**

Services provided: optimization of personnel structure for present and future needs, development of personnel manuals, development of hiring and termination practices, employee orientation programs, human resource set-up, and organizational development consulting. See also accounting, computer services, finance, marketing, and networking/social organizations.

Contact information:
Michael T. Schumacher—CEO and Owner
Mary Schumacher—President and Owner
2317 International Lane Suite 104
Madison, WI 53704
608-245-0247 (phone)
608-245-0274 (fax)
mts@solariscenter.com and mas@solariscenter.com
www.solariscenter.com